

## Using a Federal Identification Number for the IFTA Account Number

The purpose for this notice is to protect your Social Security Number from being distributed through IFTA credentials.

**If your IFTA account number currently is a Federal Identification Number, assigned by the IRS, you may ignore this notice.**

Look on your IFTA return to see if the IFTA account number is a Social Security Number.

If it is a Social Security Number and if you have a current Federal Identification Number used in your motor carrier activity, complete the IFTA Account Number Change Form below using that Federal Identification Number.

If it is a Social Security Number and you do not have a Federal Identification Number to use in your motor carrier activity, contact the IRS to obtain a Federal Identification Number by calling 1-800-829-4933 or go to the internet at [www.irs.gov/businesses](http://www.irs.gov/businesses) and click on Employer ID Numbers. Once you get your Federal Identification Number, then complete the IFTA Account Number Change Form below.

**Please attach a copy of the federal form or document that verifies your Federal Identification Number.**

Return the IFTA Account Number Change Form to the **Utah State Tax Commission, Taxpayer Services, 210 N 1950 W, SLC, Utah 84134-7000**. You may also fax the IFTA Account Number Change Form to (801) 297-6357.

Once the IFTA Account Number Change Form is received in our office, the Utah State Tax Commission will update your IFTA account number, using your new Federal Identification Number. You will be issued a new IFTA license with the new federal ID account number. You should make a copy of this license to replace the old license. You must file all IFTA information using this new Federal Identification Number as your IFTA account number.

If you have questions about this notice, contact Taxpayer Services at (801) 297-7705 or 1-800-662-4335, extension 7705. **Additional information available at [www.motorcarrier.utah.gov](http://www.motorcarrier.utah.gov).**

### IFTA Account Number Change Form

Current IFTA account number (as shown on IFTA return)			New IFTA account number (using federal ID)		
Entity type					
<input type="checkbox"/> Sole proprietor <input type="checkbox"/> LLC <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Other: _____					
Business name (as shown on IFTA return)			Contact name		Telephone number
Physical address			Mailing address (if different from IFTA return)		
City	State	ZIP code	City	State	ZIP code